Balaur Data Extractor · Balaur Data · Springwood, Queensland, Australia

PRIVACY POLICY

Effective Date: 29 October 2026 · Last Updated: 2 November 2026

1. Who We Are and What This Policy Covers

This Privacy Policy applies to the Balaur Data Extractor software, being the Windows desktop application and the Android mobile application, together called the "Software", and to the website at balaurdataextractor.com (the "Website"). The Software and Website are operated by Balaur Data, a business carried on by a sole trader, ABN 15 531 693 710, of Springwood, Queensland, Australia ("Balaur Data", "we", "us", "our").

This Policy explains what information leaves your device when you use the Software, what information we collect about you, how we use and protect it, and your rights under the Privacy Act 1988 (Cth) and the Australian Privacy Principles (APPs). We are committed to complying with that Act and those Principles.

2. The Short Version

Balaur Data Extractor is local-first but internet-dependent. Your extracted data, spreadsheets, templates, learned layouts and database files are stored on your own devices and are never stored on our servers. Some functions do send information to outside services, as set out below. Text reading and Talk 'n Tally voice go through our licence service under our own accounts, so you need no key or account of your own for them. Ask Claude is optional and uses a key that you obtain and supply yourself, so that information goes from your device to Anthropic under your own account, not through us.

- Always online: signing in, licence checks and counting the pages you extract (Cloudflare, Paddle). Page counting sends numbers, never the content of your documents.
- Reading text from photos and scans: an online text-recognition service in the United States, reached through our licence service under our account. On the phone every photo is read this way. On the desktop, text is read first on your own computer, and an image is sent only where that is not enough (see section 4).
- Optional, only when you use them: voice in Talk 'n Tally (a speech-transcription service in the United States, through our licence service under our account) and Ask Claude (Anthropic, your own key).
- Never sent anywhere by the Software: your Results, spreadsheets, databases, tax workpapers, presentations and the emails you load into Bill Catcher, except the specific parts described in sections 5 to 8.

3. Internet Connection, Sign-In, Licence Checks and Page Counting

The Software needs an internet connection to start and to read text from documents. Each time the Software starts, it confirms your subscription with our licence service, which runs on Cloudflare and is linked to our payment provider Paddle. There is no offline grace period.

To do this the Software sends your Subscription ID (the code beginning "sub_" in your purchase email, or "trial_" for a free trial) and a device identifier:

- Desktop: an identifier generated from your computer's Windows installation and network hardware and passed through a one-way hash, so that the underlying hardware values are not sent. It lets us count the devices on your plan and lets you release a device to move your licence.
- Android: the device identifier Android provides to the app (Android ID), or a random identifier stored by the app where that is unavailable.

Page counting. Your plan includes a number of pages each month. Before the Software reads a page, it tells our licence service how many pages are being read, together with your Subscription

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ID, the device identifier, which reader is used (the local engine or the online reader) or that the count is for a saved Talk 'n Tally entry, and a random reference that stops a page being counted twice. The licence service keeps a record of each count with its time, and the running totals for your subscription (pages used this period, page packs and any extra pages). Page counting does not receive the page itself or any text from it. If the connection drops, the Software keeps the count on your device until it can be sent.

The licence service stores the Subscription ID, your plan, the identifiers of the devices activated on it, the page records described above, and the time of each online read made for your subscription (used to keep the service fair and within its limits). Where an image is read online (section 4), it passes through the licence service on its way to the text-recognition service and the text comes back the same way; the licence service does not keep the image or the text. For security, the mobile application signs you out after 20 minutes of inactivity, and you sign in again with your Subscription ID.

4. Reading Text From Documents (OCR)

To turn the text in a photo or scan into data, the Software uses optical character recognition (OCR).

- Desktop: text is read first by a text-recognition engine installed on your own computer. An image, or the part of a page you marked, is sent for online reading only where it is needed, for example where the local engine returns no text, or for the photo zones you draw in Document Mode, where online reading handles bold and large print more accurately.
- Mobile: every photo scan is read online.

Online reading always goes through our licence service, which sends the image to our text-recognition provider under our account and returns the text to your device. You do not need a key or an account of your own, and online reading is included in your plan.

When an image is sent, the provider reads the text and then deletes the image; according to its published privacy policy, uploaded documents are not stored or archived. Processing takes place outside Australia, currently in the United States, with backup servers in other regions used if the main servers are unavailable. Neither the provider nor our licence service keeps the image.

Where a PDF contains real text, the Software reads that text directly and no OCR request is made.

5. Talk 'n Tally Voice Entry (Mobile)

Talk 'n Tally lets you type or speak the fields of an invoice. Typing sends nothing to any outside service. When you press a microphone button and speak:

- the recording (up to 60 seconds) is sent through our licence service, which runs on Cloudflare, to a speech-transcription service in the United States under our own account; you do not need a key or account of your own;
- with it the app sends your Subscription ID, the device identifier and the length of the recording, so that the licence service can check your licence and the recording limits;
- with it the app sends the voice language you chose for the template and, as a vocabulary hint, values you have previously saved in that column (for example customer or item names), so that uncommon names are transcribed correctly;
- the text returned is placed in the field for you to check.

Our licence service does not keep the recording or the text. It keeps a record of each successful recording (your Subscription ID, the device identifier, the time, its length and size, and the transcription model used) to apply the recording limits, manage costs and support you. The transcription provider handles audio and text under its own terms and privacy policy. There is no separate charge to you for voice entry. Do not speak information you are not permitted to share with an outside service.

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6. Ask Claude (Optional, Desktop)

Ask Claude is an optional assistant in Data Tools, Webpage Mode and Bill Catcher. It uses your own Claude API key from Anthropic, which is stored in Windows Credential Manager on your computer, not in the installation folder or settings file. A first-time installation and an uninstall both clear it. With no key saved, nothing is sent to Anthropic. When you make a request, only what that request needs is sent:

- Data Tools: your typed request, the column names and types, and the first five rows of the table. The rest of the table is not sent, and the resulting steps run on your computer.
- Webpage Mode: the captured page when you build or change a template with Ask Claude. Later snips with that template are not sent.
- Bill Catcher: the pages of the bill or file being read, or each file in a "Pull rows" run that you start. Formats the Software has already learned are read on your computer and are not sent. Sending unrecognised formats automatically is a setting that stays off unless you turn it on, and you are warned before a document is sent.

Under Anthropic's published terms for API customers, inputs and outputs are deleted from its systems within 30 days unless a longer period is needed to enforce its Usage Policy or to comply with the law. Anthropic's current terms are at privacy.claude.com. Charges are billed by Anthropic to your account.

The "Analyse with Claude AI" option in Data Tools sends nothing; it only explains how to paste data into claude.ai yourself. Tax mode's Tax Guide runs on your computer and sends nothing.

7. Bill Catcher and Your Email

Bill Catcher never signs in to your email account. You download your own mail from your email provider, for example with Google Takeout, and place the file in a folder on your computer. Bill Catcher reads that file on your computer. The only parts that may leave your computer are a scanned page sent for OCR as described in section 4, and anything you choose to send to Ask Claude as described in section 6. Where an email links to a bill, Bill Catcher may open that link to download the bill, as your web browser would. Supplier layouts that Bill Catcher learns are stored on your computer, and you can make it forget a supplier's layout at any time. Your use of Google Takeout is governed by Google's terms and privacy policy.

8. Moving Files Between Your Phone and Computer

The desktop application runs small servers on your own computer (on ports 8766 and 8767) so that your phone can send files to it and receive files from it. To allow this, on first use the Software adds a Windows Firewall rule for those ports on private and domain networks.

- Phone to computer: you scan the QR code in the Results Hub and choose the files in your phone's browser. They travel directly over your local Wi-Fi network to your computer and do not pass through our servers.
- Computer to phone ("Send to Phone"): the files you select are offered on your local network until you click Stop Sharing.

While these servers are running, a device on the same network that knows the address could reach them, so use them only on a network you trust and stop sharing when you are done. If you choose to move a CSV file onto your phone through a cloud storage service such as Google Drive, that file is handled by that service under its own terms; the transfer to your computer itself still runs over your local network.

9. What Is Stored On Your Devices

The following are stored only on your own devices, and we cannot access, recover or delete them:

- results, spreadsheets, .balaur files, the local SQLite database, tax workpapers and presentations;

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- templates, AI Page Scanner layouts, Bill Catcher supplier layouts, Ask Claude learned formats and saved cleanup steps;
- Talk 'n Tally's learned customers, items and prices;
- your Claude key (desktop, in Windows Credential Manager);
- your Subscription ID, settings, the most recent pages-left figures, and any page counts waiting to be sent.

You can delete AI Page Scanner memory, Talk 'n Tally memory, Bill Catcher learned layouts, Ask Claude learned formats and saved keys from within the Software. Uninstalling the Software removes the program and the Claude key; files you have saved elsewhere remain yours to keep or delete. You are responsible for backing up and securing this data.

10. Information We Collect About You

We collect only the personal information needed to run the business:

- Purchase and subscription details. Subscriptions and page packs are sold through Paddle, which acts as Merchant of Record and handles your payment details. We receive your name and email address, country, plan, and transaction and subscription references. The Android app is supplied by email after purchase.
- Licence and page records, as described in section 3, and records of Talk 'n Tally recordings, as described in section 5.
- Emails we send you, such as your Subscription ID, activation and renewal messages, and notices when 80% of your monthly pages are used or extra pages begin, which are delivered through an email delivery provider.
- Free trials. When you start a free trial we keep the email address you enter, the device identifier of the device it was started on, and whether the trial was confirmed, so that each device and each email address receives one trial. The confirmation link and a code the app uses to collect the trial are stored only in a scrambled (hashed) form.
- Enquiries. Messages sent through the Website contact form are passed to our email by the form service Web3Forms. Emails you send us for support are kept to resolve your issue.
- Website access. The Website is hosted on Cloudflare, which keeps standard access logs (such as IP address, browser type and pages visited) for security and performance. We do not use advertising cookies, tracking cookies or third-party analytics.

We do not collect the documents you process or the data you extract.

11. How We Use Your Information

We use the information in section 10 only to sell and manage your subscription and licence, count pages against your plan and bill extra pages and page packs, run free trials, provide Talk 'n Tally voice entry, send transactional and usage emails, provide support, protect the security of the Software and Website (including detecting unusual usage), and meet our legal obligations. We do not sell, rent or trade your personal information, and we do not use it for targeted advertising. We will only send you marketing if you agree to receive it, and you can opt out at any time.

12. Who We Share It With

We share personal information only as needed with: Paddle (payments, subscriptions, page-pack purchases, extra-page charges and licence status); Cloudflare (Website hosting, the licence service and page counting); our text-recognition provider (reading text from photos and scans, under our account); our speech-transcription provider (turning Talk 'n Tally recordings into text, under our account); our email delivery provider (transactional and usage emails, and free-trial confirmation links); Web3Forms (contact form); and law enforcement or regulators where Australian law requires it. If you would like the name of any provider described here, email balaurdataextractor@gmail.com and we will tell you.

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Information sent by the Software to Anthropic goes from your device under your own key and account; we do not receive it. Images read online and Talk 'n Tally recordings pass through our licence service to our text-recognition and speech-transcription providers under our accounts; we do not keep them.

13. Overseas Disclosure

Paddle, Cloudflare, our text-recognition and speech-transcription providers, our email delivery provider, and Web3Forms may store or process information outside Australia, including in the United States and Europe. Where the Software sends content to our text-recognition or speech-transcription provider through our licence service, or to Anthropic under your own key, that content is processed outside Australia, mainly in the United States. We take reasonable steps under APP 8 to use providers bound by privacy obligations comparable to the Australian Privacy Principles.

14. Your Responsibilities for the Data You Process

You decide which documents, emails, recordings and tables to process, and whether to use the optional online features. You are therefore the data controller (the entity responsible under privacy law) for personal information in that material, including personal information about other people. You are responsible for:

- having a lawful basis and any consent needed to collect and process that information;
- complying with the Australian Privacy Principles or other applicable privacy laws, including when an image is sent for OCR, a recording is sent for transcription, or material is sent to Ask Claude, each of which is a disclosure to an overseas service;
- only sending material to those services that you are allowed to share with them;
- complying with laws on recording people, screens and conversations when using voice or screen recording in Balaur Studio or Talk 'n Tally;
- securing the devices and networks on which the data is stored.

Take particular care with highly sensitive information such as health information, government identifiers including Tax File Numbers, and financial account details. Leave the optional online features off where you are not permitted to share such material.

15. Security

We take reasonable steps to protect the personal information we hold from misuse, interference, loss and unauthorised access, including using reputable providers, encrypted connections and limited access. No transmission or storage is completely secure, and we cannot guarantee absolute security. The security of data stored on your own devices, keys you hold and your own network is your responsibility.

16. Retention

Subscription and transaction records, including page-pack purchases and extra-page charges, are kept for at least seven years to meet Australian tax and accounting obligations. Licence and page records, including records of Talk 'n Tally recordings (not the recordings themselves), are kept while your subscription is active and for as long as needed afterwards to resolve billing questions and disputes. Free-trial records are kept so that each device and email address receives one trial. Support emails are kept for a reasonable period after the issue is resolved. We do not hold your documents or extracted data.

17. Your Rights

You may ask us for access to the personal information we hold about you, including your page records, ask us to correct it, ask us to delete it (subject to records we must keep by law), and opt out of non-essential emails. Contact us at balaurdataextractor@gmail.com and we will respond within 30 days. If you are not satisfied with our response, you may complain to the Office of the Australian Information Commissioner at oaic.gov.au.

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18. Children

The Software and Website are not directed at children under 13, and we do not knowingly collect their personal information. If you believe we have, please contact us and we will delete it.

19. Changes to This Policy

We may update this Policy when the Software changes. The current version is always available at balaurdataextractor.com, and we will notify subscribers of material changes by email where practicable. Continued use after a change means you accept the updated Policy.

20. Contact Us

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This Privacy Policy was prepared with reference to the Privacy Act 1988 (Cth), the Australian Privacy Principles and guidance from the Office of the Australian Information Commissioner. It does not constitute legal advice. Names of third-party products and services are trade marks of their respective owners.

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